

## CHECKLIST FOR THE SENIOR YEAR

- \_\_\_\_\_ Check each issue of the AXE for Career Center information.
- \_\_\_\_\_ Attend **South and Beyond Senior Night** in cafeteria to review graduation requirements and discuss post graduation planning.
- \_\_\_\_\_ Schedule **Senior Interview** with your counselor. Parents are welcome.
- \_\_\_\_\_ Apply for a social security number if you have not done so. A number is necessary for financial aid and college applications.
- \_\_\_\_\_ Create a resume for employment and college applications. (See example in **Career Center Planning Guide**).
- \_\_\_\_\_ Attend college representatives' visits in the Career Center. Check list in the Career Center or the website for dates, time and location. [www.sehs.lane.edu/career](http://www.sehs.lane.edu/career)
- \_\_\_\_\_ Attend Fall college fairs at Lane Community College and in Portland.
- \_\_\_\_\_ Pick up counselors' **Senior Packet** in the Career or Counseling Center.
- \_\_\_\_\_ Take, or retake, SAT 1, SAT II or ACT and send scores to your chosen schools.
- \_\_\_\_\_ Obtain application materials from your chosen schools or download from the computer.
- \_\_\_\_\_ Ask teachers for letters of recommendation. Provide them with personal information (see form in **Career Center Planning Guide**). Follow up with a "thank you" letter.
- \_\_\_\_\_ Fill out information in the counselors' **Senior Packet**. Allow 2 weeks for transcripts and counselor evaluation. Provide stamped, addressed envelopes.
- \_\_\_\_\_ Mail college applications and additional mid-year grades.
- \_\_\_\_\_ Notify all schools that accepted you of your choice.
- \_\_\_\_\_ Notify Career Center of your choice and any awards or scholarships received. Send required deposits and final transcripts.